

Oceanside Fire District Board of Fire Commissioners Meeting Minutes

Meeting called to order on December 10, 2024 at 7:30 pm.

Presiding:	Chairman Vincent Staffa	
In Attendance:	Commissioner Charles Fortin	Chief Michael Gress
	Commissioner Michael Graham	1 st Asst Chief Sean Costigan
	District Manager John Lund	2 nd Asst Chief Sean Lynch
	District Supervisor Matthew Martin	3 rd Asst Chief Kevin Klein
	District Secretary Tricia Schields	3 rd Asst Chief-Elect Mark Sparberg
	District Treasurer Kevin Grasing	

A motion was made by Commissioner Fortin, seconded by Commissioner Rosano, to approve the last meeting's minutes. All in favor. Motion carried.

DISTRICT MANAGER'S REPORT:

BID OPENING – None / **COUNCIL** – None / **NEW MEMBER** – None

BOARD OF FIRE COMMISSIONERS –

A motion was made by Commissioner Rosano, seconded by Commissioner Graham, to approve the 2025 re-org meeting be scheduled for January 8, 2025 @ 7pm. All in favor. Motion carried.

A motion was made by Commissioner Rosano, seconded by Commissioner Fortin, to approve Eastern Door and Hardware replace a damaged door at Headquarters that cannot be repaired at a cost of \$1,1994.93 All in favor. Motion carried.

DEPARTMENT-

A motion was made by Commissioner Graham, seconded by Commissioner Rosano, to table the request that all Engine Company Chauffeurs be qualified to drive and operate all engines in the Department, until the full board is present.

- Chief Gress was sent a letter advising him of decisions affecting the Department at the last Board Meeting.
- See 3 Hall rentals approved by the Chief, all paperwork and dates are good.
- I have 1 item for Executive session.

Respectfully submitted,
John J. Lund III
District Manager

TREASURER'S REPORT

A motion was made by Commissioner Graham, seconded by Commissioner Rosano, to approve the 2024 Budgeted payment to CAPTRUST in the amount of \$372,861.00. All in favor. Motion carried.

A motion was made by Commissioner Graham, seconded by Commissioner Rosano, to approve the Transfer of \$300,000 from the General Fund to Capital Reserve #1 to complete the 2024 Budgeted amount. All in favor. Motion carried.

A motion was made by Commissioner Graham, seconded by Commissioner Rosano, to approve the transfer of \$50,000 from the General Fund to the Employee Liability Reserve as part of the 2024 Budget. All in favor. Motion carried.

A motion was made by Commissioner Rosano, seconded by Commissioner Fortin, to approve the transfer of funds out of the EMS Cost Recovery Account to the General Fund to pay associated costs with running the program. (ie Proclaim). All in favor. Motion carried.

**A motion was made by Commissioner Rosano, seconded by Commissioner Fortin, to approve 2 bills be paid out of Capital Reserve #2 for District Capital Projects:
JKB Home Improvement Inc \$9,750 First Payment HQ Floor Project and
JKB Home Improvement Inc \$11,700 First Payment Terrace Floor & Ceiling Project. All in favor. Motion carried.**

Also, attached are the updated 2024 Budget and current balances of all accounts.

Respectfully submitted,
Kevin Grasing
Treasurer.

ATTORNEY'S REPORT

Progress. One item for Executive Session.

CHIEF'S REPORT

- Thank you for the support for the Awards Ceremony and refreshments after. There is a LIPA drill scheduled for Saturday December 14th at the Field. – Approved.
- Chief's will be providing breakfast for the Board and District Employees on December 24th. FCCNC Installation will be here on December 19th. Would like to request refreshments.

A motion was made by Commissioner Graham, seconded by Commissioner Rosano, to provide refreshments for 75 people for the FCCNC Installation on December 19th at a cost not to exceed \$2,500. All in favor. Motion carried.

COMMISSIONER'S REPORTS

Welcome to newly elected Chief Sparberg. Great job on the Santa ride.
Thank you to the Chiefs for your work on the Awards Ceremony. Great job.

Motion by Commissioner Fortin, seconded by Commissioner Rosano, to pay all bills. All in favor. Motion carried.

Motion made at 19:43 by Commissioner Graham, seconded by Commissioner Fortin, to go into Executive Session. All in favor. Motion carried.

Motion made at 20:15 by Commissioner Graham, seconded by Commissioner Fortin, to exit Executive Session and adjourn the meeting until the conclusion of the election. All in favor. Motion carried.

Motion made at 21:20 by Commissioner Graham, seconded by Commissioner Fortin, to reopen the public portion of the meeting. All in favor. Motion carried.

Commissioner Election results were read off:

Michael Graham received 234votes.

There were zero write in votes.

Michael Graham signed the oath of office and was sworn in by Attorney Anthony Iovino.

Motion made at 21:30 by Commissioner Fortin, seconded by Commissioner Rosano to adjourn the meeting. All in favor. Motion carried.

Meeting Adjourned at 21:30.

Submitted by,
Tricia Schields
District Secretary